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| HanoverResearch_logo_vector_graphic_WHITE.eps | **Project Request Form** |

**BASIC INFORMATION**

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| **Principal Investigator(s)/Project Team:** |  |
|  |  |
| **Project Title:** |  |

**PROJECT OVERVIEW**

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| --- | --- | --- |
| **Support Requested** | *Please check the box(es) indicating the type of support you are requesting from Hanover. For more information on support options, see “Project Support Definitions” on the last page.* |[ ]  Proposal Review (2 weeks) |
|  |  |[ ]  Proposal Revision (3 weeks) |
|  |  |[ ]  Consult Call (1 week) |
|  |  |[ ]  Prospecting (4 weeks) |
|  |  |[ ]  Other  |
|  |  |
| **Project Summary** | *Please tell us a little bit about the project for which you would like support,* *and what sort of assistance from Hanover would be helpful.* |
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|  |  |  |  |

COMPLETE THIS SECTION FOR **REVIEW/REVISION SUPPORT** ONLY

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| **Funding Target** | *Please provide the name of the funding agency* ***and program*** *to which you are planning to submit (e.g. NIH R01 or NSF CAREER). If the program has multiple tiers or tracks, please note which one you are targeting.*  |  |
|  |  |  |  |
|  | *Is this a new submission, a resubmission, or an application for continued support?* |[ ]  New submission |
|  |  |[ ]  Resubmission |
|  |  |[ ]  Continued support |
|  |  |  |  |
|  | *Have you already spoken to a Program Officer regarding your plans to (re-)apply?* |[ ]  Yes |
|  |  |[ ]  No |
|  |  |  |  |
| **Key Dates** | *Please provide the funder deadline(s), if applicable:* |  |
|  |  |  |
|  | *Please provide your internal submission deadline, if applicable:* |  |
|  |  |  |
|  | *Please tell us about any other key dates or timing constraints for your project.* |  |

COMPLETE THIS SECTION FOR **PROSPECTING OR CONSULT SUPPORT** ONLY

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| **Project Materials** | *Please check the box(es) indicating what background materials you have available to share with Hanover regarding your project.*  |[ ]  Concept paper/project summary |
|  |  |[ ]  Previously submitted proposal and/or reviewer feedback |
|  |  |[ ]  Draft proposal |
|  |  |[ ]  Other (describe): |
|  |  |  |  |
| **Funding History** | *Please list any external or internal funding this project currently receives:* |  |
|  |  |  |
|  | *Please list funders to whom you have already applied/are in the process of applying to for this project:* |  |
|  |  |  |
| **Keywords** | *Please provide, if possible, a list of relevant keywords related to this project/area of research:* |  |

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| **Project Support Definitions** |
| ***Proposal Review****(Typically 2 weeks)* | * Review the proposal narrative for alignment with funding opportunity announcement;
* Make specific recommendations using margin comments and/or produce a memo outlining high-level recommendations; and
* Optional conference call to debrief (scheduled upon your request).
 |
| ***Proposal Revision****(Typically 3 weeks)* | * Review the proposal narrative for alignment with funding opportunity announcement;
* Make specific recommendations using margin comments and/or produce a memo outlining high-level recommendations;
* Track changes to suggest revision to the proposal narrative;
* Track changes to focus on achieving clarity and effective use of language, which include addressing punctuation and grammar; and
* Optional conference call to debrief (scheduled upon your request).
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| ***Consult Call****(Typically 1 week)* | * A one-hour call with a Hanover expert to:
	+ Discuss your project's alignment and competitiveness with an identified solicitation; and/or
	+ Discuss potential sources of funding to support your project; and/or
	+ Help develop talking points for upcoming outreach to a Program Officer; and/or
	+ Discuss the funding landscape for your project.
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| ***Prospecting****(Typically 4 weeks)* | * Review the federal and foundation funding landscape to identify funders and mechanisms with an interest in research topics similar to yours;
* Prepare a report detailing our findings, with profiles of identified funding mechanism; analysis of previous funding; and guidance on next steps.
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